

Colfax Police Department



400 N Mill St PO Box 229
Colfax, WA 99111
Phone (509) 397-3861 Fax (509) 397-3044
www.colfaxwa.org/jobs Email: depclerk@colfaxwa.org

Position Available: Police Officer – Entry Level

Salary: \$4044 - \$5313 (DOE)

Minimum Qualifications:

- a. Minimum 21 years of age
- b. United States Citizen
- c. High School Diploma/GED
- d. Possess a valid driver's license
- e. No criminal record or automatic disqualifiers as outlined in Civil Service Rules
- f. Complete Washington State Basic Law Enforcement Academy or equivalency
- g. Any qualifications mandated by Civil Service Commission
- h. One (1) year probation

Duties:

- a. Enforce Local, State and Federal laws
- b. Investigate reports of criminal activity
- c. Investigate traffic accidents
- d. Compose and file written reports
- e. Patrols jurisdictional area in vehicle and on foot and observes and detects suspicious and criminal activity and investigates as necessary
- f. Gathers evidential materials at scenes of criminal activity and accidents and at other scenes where evidence collection is necessary
- g. Renders first aid and other emergency assistance
- h. Serves warrants, makes arrest, transports criminals, testifies in court
- i. Receives duty assignments and performs work independently using judgement and initiative in applying law enforcement procedures
- j. Available for emergency response as assigned
- k. Answer radio call for emergency responses as assigned
- l. Performs specialized duties as assigned by the Chief of Police
- m. Comply with city Personnel Manual